

Curriculum Vitae of Md. Rafiqul Islam

1. Name: **Md. Rafiqul Islam**

a) Father's name: Abdul Mazid Sharif

b) Mother's name: Halima Bagum

2. a) Permanent Address: Village: Gilatala South Para, P.O.Sheromoni,
P.S. Khanjhan Ali, Dist. Khulna.

b) Present Address: Librarian, Library Department, Planning, Training & Communication
Division, Bangladesh Jute Research Institute, Manik Mia Avenue, Dhaka-1207.

3. Nationality: Bangladeshi

4. Marital Status: Married

5. Date of birth: 01-10-1978

6. Educational Qualification:

Degree/Diploma/Certificate	Board/University	Year of Passing	Division/Class/Grade
M.A. in Information Science and Library Management	University of Dhaka	2009	Second Class
MSS	National University	2005	Second Class
Diploma in Library and Information Science	National University	2005	Second Class
B.A	National University	2003	Third Class
H.S.C	Jashore Board	1997	Second Division
S.S.C	Jashore Board	1993	First Division

7. Field of Specialization: Information Science and Library Management.

8. Training:

a) In Country:

Organization	Year	Duration		Name of programme
		Mos	Days	
Bangladesh Agricultural Research Council	2013	0	01	Library Management Information System(LMIS)
Bangladesh Jute Research Institute, Dhaka	2014	0	01	Library Management Information System(LMIS)
Bangladesh Agricultural Research Council	2015	0	01	Library Management Information System(LMIS)

Bangladesh Jute Research Institute, Dhaka	2015	0	01	The Essential Electronic Agricultural Library (TEEAL)
Bangladesh National Scientific and Technical Documentation Centre	2015	0	01	তথ্য ব্যবস্থাপনায় ডিজিটাল পদ্ধতির প্রয়োগ ও ই-বুক প্রস্তুতকরণ
Bangladesh Agricultural Research Council	2013	0	01	Data Bank
Bangladesh Agricultural Research Council	2013	0	01	Library Management Information System(LMIS)
Bangladesh Jute Research Institute, Dhaka	2017	0	02	ই-ফাইলিং(নথি)
Bangladesh Jute Research Institute, Dhaka	2017	0	03	Procurement of goods, works, and services
Bangladesh Jute Research Institute, Dhaka	2017	0	01	শুদ্ধাচার কৌশল বাস্তবায়ন
Bangladesh Jute Research Institute, Dhaka	2018	0	03	Administrative and Financial Management
Bangladesh Jute Research Institute, Dhaka	2018	0	03	Technical Report Writing and Editing
Bangladesh Jute Research Institute, Dhaka	2018	0	02	Modern Office Management
Bangladesh Jute Research Institute, Dhaka	2019	0	01	জাতীয় শুদ্ধাচার কৌশল
Bangladesh Jute Research Institute, Dhaka	2019	0	01	ই-ফাইলিং
Bangladesh Jute Research Institute, Dhaka	2020	0	02	নাগরিক সেবায় উদ্ভাবন
Bangladesh Jute Research Institute, Dhaka	2020	0	01	বার্ষিক গোপনীয় প্রতিবেদন লিখন ও নিয়মাবলী
Bangladesh National Scientific and Technical Documentation Centre	2020	0	01	ই-বুক প্রস্তুতকরণ
Bangladesh Jute Research Institute, Dhaka	2020	0	01	তথ্য অধিকার আইন
Bangladesh Jute Research Institute, Dhaka	2021	0	01	আয়কর রিটার্ন দাখিল
Bangladesh Jute Research Institute, Dhaka	2022	0	01	সেবা প্রদান প্রতিশ্রুতি
Bangladesh Jute Research Institute, Dhaka	2022	0	01	ই-গভর্নেন্স ও উদ্ভাবন কমপারিকল্পনা বাস্তবায়ন
Bangladesh Jute Research Institute, Dhaka	2022	0	01	অফিস ব্যবস্থাপনা ও দক্ষতার উন্নয়ন
Bangladesh Jute Research Institute, Dhaka	2023	0	01	সেবা প্রদান প্রতিশ্রুতি
Bangladesh Jute Research Institute, Dhaka	2023	0	01	আইসিটি (ডি-নথি)