

PDS (Personal Data sheet)

1. Name : Md. Farhad Hossain
2. Father's Name : Ayub Ali Khan
3. Mother's name : Ferdousi Khanam
4. Husband's name (If Applicable) : N/A
5. Gender : Male
6. Present Address : BJRI Officer's Quarter  
Tejgaon, Dhaka-1215
7. Permanent Address : Village+ Post: Ambaria  
Upazilla: Melandaha, District: Jamalpur
8. Date of birth : 19/12/1983
9. Age (as on 01-01-2023) : 39 Years 13 Days
10. Educational Qualification :

Degree/Certificate	Board/University	Year of Passing	Division/Grade
MBA	Daffodil International University	2010	3.31 (Out of 4)

11. Field of Specialization : e-nothi

12. Training :

(a) In Country:

SL No	Organization	Year	Duration		Name of Programs
			Mons.	Days.	
1.	NATA, Gazipur	2015	-	5	Financial Management
2.	BARC, Dhaka	2019	-	6	Financial and Procurement Management
3.	NATA, Gazipur	2020	-	5	Rules and regulations for organizational Management
4.	NATA, Gazipur	2020	-	05	Modern Office Management
5.	NATA, Gazipur	2021	-	10	Public Procurement Procedure
6.	Aspire to Innovate (a2i) Programme	2021	-	03	G2B service process simplification
7.	BJRI, Dhaka	2018	-	03	Administrative and Financial Management
8.	BJRI, Dhaka	2020	-	02	Innovation in Public Service
9.	BJRI, Dhaka	2020	-	01	বার্ষিক গোপনীয় প্রতিবেদন (এসিআর) লিখন ও নিয়মাবলী
10.	BJRI, Dhaka	2020	-	01	তথ্য অধিকার আইন
11.	BJRI, Dhaka	2020	-	02	Modern Office Management
12.	BJRI, Dhaka	2021	-	02	অডিট ও হিসাব ব্যবস্থাপনা
13.	BJRI, Dhaka	2021	-	01	অভিযোগ গ্রহণ ও নিষ্পত্তিকরণ
14.	BJRI, Dhaka	2021	-	01	আয়কর রিটার্ন দাখিল

(b) Abroad :

13. Experience :

Position	Period		
	From	To	Total (Yr./Mo)
Assistant Director (Admin & Finance)	14-02-2013	03-01-2017	3 years 11 months
Assistant Director (Establishment)	04-01-2017	14-12-2022	5 years 11 months
Assistant Director (Admin & Finance)	15-12-2022	Till date	Continuing

14. Publication :

15. Research Achievements :

16. Outstanding achievement :

  
 9/12/2026  
**MD. FARHAD HOSSAIN**  
 Assistant Director (Admin & Finance)  
 JTRDC  
 Bangladesh Jute Research Institute  
 Manik Mia Avenue, Dhaka-1207