

PERSONAL DATA SHEET (PDS)

PERSONAL DETAILS:

Name:	Muhammad Nazmul Hasan
Father's Name:	Md. Abul Hashem
Mother's name:	Mahbub Ara Begum
Gender	Male
Permanent Address:	42/C Kazi Nazrul Islam Road, Mohammadpur, Dhaka.
Present Address:	42/C Kazi Nazrul Islam Road, Mohammadpur, Dhaka.
Date Of Birth:	19-10-1980
Age: (as on 01-01-2023)	42 Years, 2 Months, 13 Days

Educational Qualification

Name of Degree	Board	Year of Passing	Grade
M.com	National University	2001	2 nd Class
B.com (Hons)	National University	2000	2 nd Class
HSC	Dhaka Board	1997	1 st Division
SSC	Dhaka Board	1995	1 st Division

Field of Specialization Training

Sl. No.	Organization	Year	Duration		Name of Programme
			Mons.	Days	
1	Engineering Staff College, Dhaka	20-05-2007 to 24-05-2007	0	5	Preparation/Evaluation of Tender/Proposal and Contract document under Public Procurement Act 2006.
2	NATP Phase-1, BARC, Dhaka	14-02-2009 to 16-02-2009	0	3	Financial Management
3	Bangladesh Computer Council Sher-E-Bangla Nagar, Dhaka	16-06-2009 to 30-06-2009	0	15	Computer Course on Ms. Word, Excel, Power Point, Internet & Email.
4	NATP Phase-1, BARC Complex, Farmgate, Dhaka	09-02-2013 to 14-02-2013	0	6	Financial Management and Procurement Procedure.
5	CPTU (IMED), Dhaka	31-10-2011 to 02-11-2011	0	3	e-GP Portal and Procuring Entity (PE) user.
6	BJRI	25-02-2018 to 27-02-2018	0	3	Administrative and Financial Management.
7	NATP Phase-11	30-03-2019 to 04-04-2019	0	6	Financial and Procure Management.
8	BJRI	15-09-2020	0	1	ACR Writing

Experience

Position	Period		
	From	To	Total (Yr./Mo)
Assistant Director (Revenue & Finance)	21-12-2006	14-11-2009	2 Years, 10 Months, 24 Days
Deputy Director (A/C & Finance) Padma Multipurpose Bridge Project (Deputation)	15-11-2009	06-09-2011	1 Year, 9 Months, 22 Days
Assistant Director	07-09-2011	29-11-2011	02 Months, 22 Days
Assistant Director (Finance & Revenue)	30-11-2011	06-05-2012	5 Months, 6 Days
Assistant Director (Fund & Welfare)	07-05-2012	02-01-2017	4 Years, 7 Months, 26 days
Audit Officer (Additional Charge)	03-01-2017	13-11-2017	10 Months, 10 Days
Audit Officer	14-11-2017	15-11-2020	3 Years, 1 Day
Editor Publication Officer	16-11-2020	01-06-2021	6 Months, 16 Days
Assistant Director (Admin & Finance, J.T.P.D.C)	02-06-2021	03-11-2011	5 Months, 1 Day
Deputy Director (Finance & Accounts),CC	04-11-2021	Till Date	

**02-04-2023**

**(Muhammad Nazmul Hasan)
Deputy Director (Finance & Accounts)CC
BJRI, Dhaka-1207**

Signature with date & address